

PMBC Adoption Working Group - Working Session #5 Summary Notes Jan 16, 2018 - Web Meeting

Summary of Key Session Findings / Outcomes:

1. ALC / BCA Adoption: Both the ALC and BCA are making significant progress toward adoption of PMBC and are targeting Q2 2019 for full transition. This will represent an important milestone, as many LGs rely on / integrate data from these agencies on a regular basis.
2. Adoption Status Tracking and Reporting: The prototype draft report summary and graphics presented during the meeting seem to work well for the AWG. Next step is to plug in accurate data and continue to report adoption progress on a regular basis.
3. AWG Review (How are we doing?): General consensus from the AWG that the forum is working well and has delivered value. Areas for improvement include achieving a better mix of participants from various Adopter Groups (more LG involvement) and extending the "reach" of the AWG to more Adopters via additional communications channels and materials. Another area to focus on is "non-GIS" stakeholders within Adopter organisations that will use PMBC to support workflows. Should "adopted" members be retained to support the group? – Yes. Local gov't representation very important to represent the overall trend with adoption.
4. AWG Members Supporting Peers Directly: Some Adopter orgs have relatively simple questions that could be addressed by their peers who participate in the AWG. Publishing contact info for AWG member "ambassadors" would be a useful channel in providing front line support to these orgs.
5. Basecamp: Some AWG members are finding the amount of email / message traffic generated by Basecamp to be a nuisance / distraction.
6. Next AWG Session Focus: The next AWG working session will focus on "Solution Providers" such as DataBC / Esri Canada. What tools or services are available to support adoption? What "value add" opportunities are available or planned?
7. Next AWG Session timing: Timing is confirmed for the next AWG Working meeting: Wed, Feb 20, 2019 - 10:30am to 2:30pm – in Person.
8. March AWG Session timing: There may be scheduling issues associated with the March AWG working session due to Spring Break.

Summary of Action Items:

1. Mark the Adoption Status Reporting information on the PPT slide deck as "draft" or "sample" – **LTSA**
2. Send list of Provincial adopters to interested AWG members. – **LTSA**

3. Distribute updated ICF / PMBC mapping documentation to all ICI Soc members. – **GeoBC / ICI Soc**
 4. Complete draft of new “ParcelMap BC Product Description” prior to the next AWG meeting – **LTSA**
 5. Compile a checklist / inventory of PMBC adoption related resources and distribute / make available to Adopters – **LTSA / ICI Soc**
 6. Confirm / communicate plans for additional 360LABS focussed on Utilities, Provincial workflows – Also possible session in the Interior. – **ICI Soc**
 7. Review AWG composition and expand PMBC outreach / communications channels to speak to a broader adoption community / audience within Adopter organisations. – **ICI Soc / LTSA**
 8. Request permission from AWG members who wish to serve as “ambassadors” to their Adopter peers and publish / distribute contact info. – **LTSA / ICI Soc**
 9. Work with AWG members as necessary to tweak Basecamp notification settings. – **LTSA**
 10. Solicit feedback on the question “If there was a tool or service that would address a challenge you have adopting ParcelMap BC, what would it do?” – **LTSA**
 11. Create poll to determine timing for the March AWG working session. – **LTSA**
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